



# Website Privacy Policy

Novatec South Africa





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## 1. Introduction

Novatec South Africa and its subsidiaries, associates, and partners (collectively referred to as “Novatec” or “we”) are committed to protecting the privacy and security of personal data.

This Website Privacy Policy (the “Policy”) outlines how Novatec collects, processes, and uses personal data obtained from external data subjects (“you”), whether directly, through third parties, or via any Novatec website.

Processing includes any operation performed on personal data, whether automated or manual, such as collection, recording, organisation, structuring, storage, adaptation, retrieval, consultation, use, disclosure, alignment, restriction, erasure, or destruction.

We ensure that all personal data is processed in compliance with applicable data protection laws in the regions where Novatec operates. Any personal data provided to Novatec may be used for the purposes outlined in this Policy or as otherwise specified at the point of collection.

## 2. What personal data we collect about you

Novatec South Africa collects various types of information to enhance and improve our services. We only gather and use personal data that is directly relevant to, or reasonably necessary for, our business operations. If you choose not to provide certain personal information, it may affect our ability to deliver our services or impact the level of service you would typically expect from us.

We may also collect data on how you access and use the Novatec website. This may include details such as your computer’s IP address, browser type and version, the pages you visit, the date and time of your visit, the duration of your session, unique device identifiers, and other diagnostic data.

## 3. How we collect your personal data

We collect personal data directly from you unless it is unreasonable or impractical to do so. This information may be gathered through various means, including:

- Your access to and use of our website or digital platforms. Registering to receive our publications or newsletters.
- Attending events organised by Novatec SA.
- Communicating with us directly or through your representatives. Engaging with our services.



#### 4. Lawful processing of your personal data

Novatec SA will only process your personal data where there is a legitimate interest, provided such interest is not overridden by your rights or interests—especially in cases involving minors or sensitive personal data.

Other lawful grounds for processing include:

- When we have obtained your consent.
- When processing is necessary to fulfil a contract with you.
- When required to comply with a legal obligation.
- When necessary to protect your or another individual's legitimate interests.
- When processing is required to perform a task in the public interest.

#### 5. Purpose of using your personal data

Novatec SA will only collect or personal data for legitimate purposes and will not process personal data further in a manner that is incompatible with the purpose for which it was originally obtained.

The purpose of collecting and using your personal data depends on what your interaction is with Novatec SA:

- Website administration
- Marketing and public relations purposes
- Recruitment-related purposes
- Managing shareholder relationships
- Business-related purposes
- Managing safety and security risks
- Meeting legal requirements



## 6. Cookies

This site uses "cookies" which are a small amount of data sent to your browser by a web server.

Cookies are most frequently used to:

- Customize certain aspects of our site,
- Allow us to monitor and measure web site traffic and
- Function as a user identifier when accessing restricted areas of this web site.

Most browsers will allow you to control cookies settings including whether to accept them and how to block or remove them. Please note that if you choose not to accept cookies, you may not be able to access certain areas of this web site.

## 7. Security

Novatec SA (Pty) Ltd takes every precaution to protect any personal information you choose to share with us, online and off-line.

## 8. Links to other sites

The Novatec SA website may contain links to third-party websites, plug-ins and applications that are not operated by us. We have no control over and assume no responsibility for the content, privacy policies or practices of any third-party sites or services. If you click a third-party link, you will be directed to that third party's site. We strongly advise you to review the privacy policy of every site you visit.

## 9. Disclosure

Novatec SA (Pty) Ltd will not share your personal information with any third parties who are not bound to act on Novatec SA's behalf. It is against Novatec SA's policy to sell personal information collected online without consent. Novatec SA may release your personal information if we are required to do so by law, we believe in good faith that such an action is necessary to: 1) defend our rights and/or property 2) protect against the unauthorized or misuse of Progressive Systems Development's web sites or 3) protect the personal safety or property of others